

**INDEMNITY BOND FOR ISSUE OF DUPLICATE SHARE CERTIFICATE**

Whereas

I/We \_\_\_\_\_ (name of the shareholder) jointly with  
 \_\_\_\_\_ (name of the first joint holder )&  
 \_\_\_\_\_ (name of the second joint holder ) residing  
 at \_\_\_\_\_  
 \_\_\_\_\_ (address of the shareholder) for last---- years,  
 holding \_\_\_\_\_ shares of face value of Rs \_\_\_\_\_ each under folio no \_\_\_\_\_ in M/s-  
 \_\_\_\_\_ (Name of the Company)  
 issuer Company having its registered office at \_\_\_\_\_  
 \_\_\_\_\_ (Company's registered  
 office address). The original share certificate(s) in respect of \_\_\_\_\_ shares as detailed below  
 has/have been lost/destroyed/misplaced and the same is/are not traceable:

Share Certificate No	Distinctive No		No of Shares
	From	To	

Whereas

I/We have not delivered the said share certificate(s) with the intention of transferring the shares or pledging them or parted with the said share certificate(s) in any other manner whatsoever. I/We, therefore, hereby request the issuer Company to issue to me/us duplicate share Certificate(s) in lieu of the original share Certificate(s).

In consideration of the issuer Company having agreed to issue duplicate share certificate(s) for the aforesaid shares in my/our name, I/we am/are executing a Indemnity Bond in favour of the issuer Company.

Upon the issuer Company, having agreed to issue duplicate share certificates for the aforesaid shares, I/we the undersigned applicant(s) hereunder for myself/ourselves, my/our heirs, executors, administrators and assigns do hereby jointly and severally covenant with the issuer Company, its successors and assigns and agree and undertake at all times, save, defend and to indemnify and keep indemnified the issuer Company, its successors and assigns its estate and effects, and its directors, manager, secretary and shareholders and their heirs, executors and assigns from and again all actions, suits, proceedings, accounts, claims and demands, whatsoever for or on account of the said shares or dividends or any part thereof or otherwise in connection with the same, and from and against all losses, costs, claims, actions, demands, risks, charges, expenses, damages and losses arising in any manner whatsoever.

**Name(s) of shareholder(s)**

**Signature(s) of shareholder(s)**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

**In presence of :**

**Name and address of Witnessee**

**Signature of Witnessee**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**Surety**

We \_\_\_\_\_ (name of the Surety No.1) aged \_\_\_\_ years, an Indian inhabitant presently residing at \_\_\_\_\_

\_\_\_\_\_ (residential address of Surety No.1)

know the applicant(s) for last \_\_\_\_\_ years and having business address at \_\_\_\_\_

\_\_\_\_\_ (official address of Surety No.1),

having PAN Card No. \_\_\_\_\_ with net assets worth of Rs. \_\_\_\_\_ and

\_\_\_\_\_ (name of the Surety No.2) aged \_\_\_\_ years, an Indian inhabitant residing at \_\_\_\_\_

\_\_\_\_\_ (residential address of Surety No.2) know the applicant(s) for last \_\_\_\_\_ years and having PAN Card No. \_\_\_\_\_, business address at \_\_\_\_\_

\_\_\_\_\_ (official address of Surety No.2) and with the net assets worth of Rs. \_\_\_\_\_.

We, the undersigned certify that the above facts are true to the best of our knowledge. We bind ourselves as sureties to make good all claims, charges, costs, damages, demands, expenses and losses which the issuer Company, its successors and assigns its estate and effects and its directors, manager, secretary and shareholders may sustain, incur or be liable for in consequence of complying with the request contained above and the issuer Company, its successors, assigns, directors, manager, secretary and shareholders will be entitled to realise all claims, charges, cots, damages, demands, expenses and losses from our persons and our properties, as the case may be.

**SURETY 1 :**

Name :	
Annual Salary Income :	
Name of Employer :	

OR

Self owned Business Annual Income :	
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OR

Asset worth of self owned Immovable Property :	
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Signature of first Surety :	
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Name and Address of Witness :	
Signature of Witness :	

**SURETY 2 :**

Name :	
Annual Salary Income :	
Name of Employer :	

OR

Self owned Business Annual Income :	
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OR

Asset worth of self owned Immovable Property :	
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Signature of first Surety :	
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Name and Address of Witness :	
Signature of Witness :	

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20

**AFFIDAVIT**

I/We \_\_\_\_\_ (name of the shareholder) jointly with \_\_\_\_\_ (name of the first joint holder )  
& \_\_\_\_\_ (name of the second joint holder ),  
son/daughter of (for first holder) \_\_\_\_\_ aged \_\_\_\_ years, an Indian  
Inhabitant / NRI presently residing at \_\_\_\_\_  
\_\_\_\_\_ for last \_\_\_\_\_ years, do hereby  
solemnly affirm and declare as under:

1. I/We \_\_\_\_\_ (name of the shareholder) jointly with \_\_\_\_\_ [name of the joint holder(s)] is/are  
the registered holder(s) of the Company holding \_\_\_\_\_ shares under Folio No. \_\_\_\_\_ of  
Rs \_\_\_\_\_/- each in the Company. Of which original share certificate in respect of \_\_\_\_\_ shares as  
detailed below has/have been lost/destroyed/misplaced and is/are not traceable:

Share Certificate No	Distinctive No		No of Shares
	From	To	

2. That \_\_\_\_\_ (name of the shareholder) jointly with \_\_\_\_\_  
[name of the joint holder(s)] has/have not sold, transferred, pledged or otherwise disposed off the said  
shares.

3.I/We have searched or caused searches to be made for the said share certificate(s), but even after careful and diligent search, I /We have been unable to trace the same.

4.Since the said share certificate(s) was / were issued, I /We have not sold, mortgaged, pledged or otherwise encumbered or disposed off the said shares or parted with the possession of the said share certificates in any manner and the said shares is / are my/ our absolute property to the best of my/ our knowledge and belief, the said certificate(s) has/ have either been lost or destroyed or misplaced. In case at any time I / We locate the said Share Certificate(s) or any of them I /We shall immediately surrender the same to the Company.

5.I have already executed Indemnity Bond for issuing duplicate share certificate(s) in lieu of the original share certificates for the aforesaid shares held by me/us.

6.I therefore request the \_\_\_\_\_ (Name of the Company) to issue duplicate share certificate(s) in lieu of the original share certificate(s) for the aforesaid shares

I am executing this declaration to be submitted to the concerned authorities of the Company.

**VERIFICATION**

I hereby state that whatever is stated herein above are true to the best of my knowledge.

Solemnly affirmed at -----

On this ----- day of ----- 20

(Signature of the shareholder/s)  
Deponent

Identified by me

Before Me

Advocate

Notary Public

**INSTRUCTIONS :**

- 1. Indemnity Bond should be on a Non Judicial Stamp Paper/Frinking of Rs 200/-, duly notarised by Notary Public.**
- 2. If the space provided for particulars of share certificates is insufficient, please attach a separate sheet for the same duly notarised.**
- 3. Executor(s) of Indemnity Bond should be witnessed by one person.**
- 4. Two Sureties required to be furnished with two Witness.**
- 5. Witness and Surety have to be different individuals.**
- 6. Each Surety and Witness have to attach an attested copies of PAN Card and proof of Identification, any one of the following: Ration Card / Election Card / Passport / Latest Electricity Bill / Telephone Bill.**
- 7. Attested copies of Form-16 / acknowledged copy of Annual Return submission / Proof of Payment of Assessment (latest).**
- 8. In case market value of securities of lost share certificate(s) is of more than Rs.50000/-, then asset worthiness of sureties should be certified by a Chartered Accountant.**
- 9. Affidavit should be on Non-Judicial Stamp Paper/Frinking of Rs.100/-**
- 10. Affidavit should be notarised by Notary Public.**